

**OFFICE OF THE UNIVERSITY REGISTRAR
NEW INSTRUCTOR NOTIFICATION FORM**

(This form must be submitted to the University Registrar accompanying the quarterly Time Schedules submissions for each instructor listed there who has not taught at the University before)

New Instructor's Name: _____
(Full name must be given, enter last name first)

Subject, Course # & Section(s): _____ Quarter & Year: _____

Other courses with same instructor:

Subject, Course # & Section(s): _____ Quarter & Year: _____

Subject, Course # & Section(s): _____ Quarter & Year: _____

Social Security Number: _____

CNet-ID: _____

Chicago-ID: _____

None of the above are available at this time:

Please enter at least one of the four items above

Instructor Status: _____
(Harper Fellow, Visiting Professor, etc.)

E-Mail Address: _____

UC Student I.D. Number (if any): _____

Date of Birth: _____ / _____ / _____
Month Day Year

Gender: F _____ M _____

RETURN THIS FORM TO THE REGISTRAR'S OFFICE, ADMIN 103 LaTanya Jones (lrjones@uchicago.edu) or Mary T. Stofcik (mistofcik@uchicago.edu) or fax: 2-3562.