Change of Name Form

Please check all that apply:

☐ Graduating Current Quarter*  ☐ Current Student*  ☐ International Student**  ☐ Alumna/Alumnus***

UCID ________________  Academic Unit (College/Division/School) ____________________________

New Name

Please Print ___________________  First ___________________  Middle ___________________  Last ___________________

Old Name

Please Print ___________________  First ___________________  Middle ___________________  Last ___________________

Rules and Regulations

When applying for a name change, please present documentation with the correct new name to a notary public. Documentation that is legally acceptable can include a driver's license, passport, court order, or similar documentation. A notary public is on staff at the Office of the University Registrar. Please do not sign this form until you are in the notary's presence.

**International Students**: If you have Visa documents issued by the Office of International Affairs, please also see your adviser for further information.

Signature (corresponding to the new name) ____________________________  Notary's Seal ____________________________

Notary Public Signature ____________________________

Today's Date ____________________________

*If you work for the University of Chicago, you will also need to contact HR to have your records updated.

***Alumni should also contact Alumni Relations to update their records.

Checklist for internal use only:

☐ Gargoyle  ☐ Avow  ☐ OIA (International Only)